

Minutes of a meeting of Witherslack Meathop & Ulpha Parish Council held at Witherslack Parish Hall on Monday 8th January 2018 at 7.30pm.

Present were Councillors Christine Carter (Chairman), Andrew Coates, Bruce Duffin, Stuart Pickup, Mike Walford and Brian Wilson, County Councillor Jim Bland, District Councillor John Holmes and Parish Clerk Kevin Price. Apologies for absence were received from Councillor Janet Mason and PCSO Jayne Park.

**18/1 Public participation:** None.

**18/2 Declarations of Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**18/3 Minutes:**

The minutes of the meeting held on 13th November 2017, having been circulated were accepted as a true record and signed by the Chairman.

**18/4 Police Report:**

PCSO Jayne Park had reported by email that there were no logs of note for this parish.

**18/5 County and District Councillors Reports:**

Councillor Holmes said the closing times for the Kendal car parks had reverted to the original time of 6.30pm, as not enough use was being made of the extended hours. The 'early bird' charge of £1 for the day still applies to vehicles arriving before 9am.

Councillor Bland said that work on the cattle grids in the parish was now complete and a good job has been done. He said he would ask for salt piles for Millside and salt to be delivered to Meathop.

**18/6 Councillor matters:** None.

**18/7 Planning:**

a. *The following decision, notified to the Council by the Planning Authority, was noted:*

7/2017/5569 High Fell End Farm, Witherslack. Conversion of barn and former cart building to three one bed holiday lets. Refused.

b. The Clerk had requested an update from LDNPA regarding Planning Application 7/2017/5313 (Church Road; residential development with all matters reserved except for access). However, the Planning Officer was away and a response would be made later this week. There is still no target date showing on the LDNPA website.

### **18/8 Strategic Long-Term Plan for the parish:**

Councillors had each completed the first page of the document distributed at the last meeting and these were passed to Councillor Wilson for consolidation. The result of this exercise will be considered at the next meeting, together with the second page.

### **18/9 Parish Land at Yewbarrow Quarry:**

Councillor Duffin said there was nothing further to report yet but that payment for the rent of the quarry will be made shortly.

### **18/10 Data Protection Regulations:**

There is a lot of uncertainty at present as to how the new regulations will affect Parish Councils. CALC are arranging some training in March. Diane Malley, who deals with the Council's payroll administration is offering a service to deal with all data issues, the cost of which is likely to be around £200 each year for smaller Councils. It was agreed to allow £200 in the setting of the Precept for this, should it be required at the time the regulations come onto force (May 2018).

### **18/11 SLDC Parish Remuneration Panel Report 2018-19:**

The Report and supporting documentation has been circulated to all Councillors. The Clerk clarified the details and the Council resolved unanimously to formally adopt the Scheme as suggested.

### **18/12 Finance:**

a. *It was resolved to pay the following accounts:*

Witherslack Parish Hall		
	£204.00	Donation (new fridge) (noted)
K M Price	£96.37	Quarterly expenses to 31st December including use of home office and travel.

b. The cash and budget statements were noted.

c. The Clerk has now received documentation for the PAYE payments to HMRC and is dealing with this through Diane Malley. It was resolved to make the outstanding payment when the exact amount is known.

d. After consideration of the Budget Report, it was resolved that this Council makes a Precept upon South Lakeland District Council in the sum of £9.678 for the financial year 2018-19.

e. It was resolved to renew the website hosting agreement for the forthcoming year.

- f. Handyman Contract. The Chairman and Councillor Duffin had met the person who is interested in taking on this contract. It was resolved that the contract will be revised as discussed, and offered to the applicant, commencing on 1st April 2018. Payment would be as before, ie £130 per quarter.

The contractor has his own tools and the Clerk will check the he has his own insurance, as he will not be an employee of the Council.

Interest had been shown by the same person in tidying up the land at the new field. This would be separate from the Handyman Contract and payment would be by negotiation with the Council via the Chairman and Vice-Chairman.

**18/13 Correspondence:**

Councillor Duffin raised two items, regarding which he will communicate with the Clerk:

Environment Agency - exemptions to allow the burning of rubbish.  
Electricity poles in the parish - where Wayleaves ought to be paid.

**18/14 Date of next meeting:**

***Monday 12th March 2018 at 7.30pm at Witherslack Parish Hall.***

*The meeting closed at 9pm.*

*Signed:*

*Dated:*