

WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL
E-mail: parishclerkwitherslack@gmail.com

Dear Councillor,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held in Witherslack Parish Hall on Wednesday 3rd May 2017, immediately following the Annual Parish Meeting (**which commences at 7pm**) for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

Kevin M Price

Clerk to Witherslack, Meathop and Ulpha Parish Council
17th April 2017. .

ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 17th May 2016 as a true record.
3. Chairman's Report
4. Any other business.

ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2017-18
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2017-18
3. **Apologies** - to receive apologies for absence.
4. **Declarations of interest** - to receive Declarations of Interest from Councillors.
5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 3rd April 2017 as a true record.

6. **Public participation** - to receive comments or questions from Electors of the parish.
7. **Police Report** - to receive a report from the Community Police Officer.
8. **County and District Councillors** - to receive brief updates from County and District Councillors.
9. **Councillor matters** - an opportunity for councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*
10. **Planning matters** - at present there are none.
11. **Pinfold Quarry** - to receive an update and proposals for the provision of a play area, either here or elsewhere.
12. **Parish Land** - to receive an update (if available)
13. **Land Trust** – to receive an update (if available)
14. **Neighbourhood Watch** - to receive an update from the Clerk.
15. **Strategic Long Term Plan for the parish** - to receive an update from Councillor Wilson.
16. **Financial matters**
 - a. To approve any accounts for payment:
 - b. To note the provisional accounts for 2016-17 (if ready)
 - c. To note the cash and budget statements (to be circulated)
 - d. To consider an application for funding from Witherslack Community Shop towards the purchase of a new freezer.
17. **Correspondence** - the Clerk will bring any relevant correspondence to the Council's attention.
18. **Date of next meeting** - Monday 10th July 2017 at 7.30pm at Witherslack Parish Hall.