

WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL
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11th May 2018

Dear Councillor,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held in Witherslack Parish Hall on Wednesday 23rd May 2018, immediately following the Annual Parish Meeting (**which commences at 7pm**) for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

Kevin M Price

Clerk to Witherslack, Meathop and Ulpha Parish Council

ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 3rd May 2017 as a true record.
3. Chairman's Report
4. Any other business.

ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2018-19
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2018-19
3. **Apologies** - to receive apologies for absence.
4. **Casual Vacancy** - to receive any expressions of interest to fill the Casual Vacancy.

5. **Declarations of interest** - to receive Declarations of Interest from Councillors.
6. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 12th March 2018 as a true record.
7. **Public participation** - to receive comments or questions from Electors of the parish.
8. **Police Report** - to receive a report from the Community Police Officer.
9. **County and District Councillors** - to receive brief updates from County and District Councillors.
10. **Councillor matters** - an opportunity for councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*

11. Planning matters:

a. To consider the following application:

7/2018/5227 Bleacott Farm, Witherslack. Change of use of land to site two domestic wood stores with stone vehicular access and surface water drainage.

b. To note the following decisions, notified to the Council by the Planning Authority:

7/2018/5085 East Gate, Beck Head, Witherslack. To demolish an existing open fronted concrete store under a corrugated roof and erect an oak framed garage/carport along with log store under a slate roof. Granted.

c. To note the Appeal in respect of the Refusal of Planning Permission for 7/20175569 High Fell End Farm, Witherslack (Conversion of barn and former cart building to three one bed holiday lets).

d. To note comments submitted to the Planning Authority since the last meeting:

7/2018/5217 Land adjacent to the Old Vicarage, Woithersdlack. Erection of proposed two storey (Lower-ground and Ground floor) family home including adjoining garage. Approval recommended.

e. To note (for information only) the Application for Prior Notification of agricultural or forestry development - proposed building. 7/2018/5239 Birks Farm, Witherslack. Storage building for implements and tractor.

12. **Pinfold Quarry** - to receive an update and proposals for the provision of a play area, either here or elsewhere.
13. **Parish Land at Yewbarrow Quarry** - to receive an update from Councillor Duffin (minute 18/24a refers)
14. **Parish Land at Slate Hill** - to agree the terms for the lease of this land to Councillor Walford (minute 18/24b refers).
15. **Strategic Long Term Plan for the parish** - to receive any Councillor comments in the absence of Councillor Wilson (minutes 18/23 and recent email refers).
16. **General Data Protection Regulation** - to receive an update from the Clerk and to agree action.
17. **A590 meeting** - to receive a report from Councillor Pickup on the recent A590 meeting.

18. Financial matters

- a. *To approve any accounts for payment, including:*

Zurich Municipal	£257.60	Insurance premium
CALC	£186.00	Annual subscription
CALC	£70.00	Councillor training
Witherslack Parish Hall		
	£62.00	Hire of hall
K M Price	£113.70	Quarterly expenses to 31st March, including use of home office and travel.

- b. To note the provisional accounts for 2017-18
 - c. To authorise the Chairman and Clerk to sign the Certificate of Exemption, the Accounting Statements and the Annual Governance Statement.
 - d. To receive any quotations for the display of a picture in the Parish Hall (minute 18/21 refers)..
 - e. To consider a request from Witherslack Village Shop for funding for a new cash register (£595)
 - f. To receive an update on the Parish Handyman.
19. **Correspondence** - the Clerk will bring any relevant correspondence to the Council's attention.
 20. **Date of next meeting** - Monday 15th July 2018 at 7.30pm at Witherslack Parish Hall.