

**WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL**  
E-mail: parishclerkwitherslack@gmail.com

Dear Councillors,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held at Witherslack Parish Hall, immediately following the Annual Parish Meeting (**which commences at 7pm**) on Thursday 4<sup>th</sup> May 2023 for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

*Kevin M Price*

Clerk to Witherslack, Meathop and Ulpha Parish Council  
22nd April 2023

**ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA**

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 25th May 2022 (circulated) as a true record.
3. Chairman's Report (attached)
4. Any other business and any public participation.

**ANNUAL PARISH COUNCIL MEETING - AGENDA**

1. **Election of Chairman** - to elect a Chairman for 2023-24
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2023-24
3. **Apologies** - to receive apologies for absence.
4. **Declarations of interest** - to receive Declarations of Interest from Councillors.

5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 16<sup>th</sup> March 2023 as a true record.
6. **Westmorland and Furness Councillor** - to receive a brief update from the Westmorland and Furness Councillor (if present).
7. **Planning matters** – *there are none at present.*
8. **Land Registration at Millside** – to receive an update (if available) from Councillor Dodgson.
9. **Woodland Leases** – to receive an update (if available) from Councillor Walford.
10. **Parish notice boards and benches** - to receive an update.
11. **Financial matters:**
  - a. *To pay the following accounts:*

Zurich Municipal	£257.60	Annual premium
CALC	£214.29	Annual subscription
K M Price	£153.82	Quarterly expenses to 31st March, including use of home off and travel.
  - b. To note the Interim Accounts for 2021-22 (to be circulated)
  - c. To authorise the Chairman and Clerk to sign the Exemption Certificate (to be circulated).
  - d. To authorise the Chairman and Clerk to sign the Accounting Statements (to be circulated)
  - e. To authorise the Chairman and Clerk to sign the Annual Governance Statement (to be circulated).
12. **B4RN** - Councillor Geldard will update the Council on progress. .
13. **A590 road improvements** - to receive an update (if available).
14. **Date of next meeting** - to consider the date of the next meeting.