

WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL
E-mail: parishclerkwitherslack@gmail.com

Dear Councillors,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held at Ulpha Farm, immediately following the Annual Parish Meeting (**which commences at 7pm**) on Wednesday 25th May 2022 for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

Kevin M Price

Clerk to Witherslack, Meathop and Ulpha Parish Council
18th May 2022

ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 10th May 2020 (circulated) as a true record.
3. Chairman's Report (attached)
4. Any other business and any public participation.

ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2022-23
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2022-23
3. **Apologies** - to receive apologies for absence.
4. **Declarations of interest** - to receive Declarations of Interest from Councillors.

5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 17th February 2022 as a true record.
6. **County and District Councillors** - to receive brief updates from County and District Councillors.
7. **Planning matters** - *to consider the following applications:*
 - 7/2022/5244 Strawberry Syke, Stoney Lane, Witherslack. Single storey extension to form bedroom to ground floor with terrace roof to rear of dwelling & first floor extension to form office to side of dwelling.
 - 7/2022/5260 Kookaburra Cottage, Witherslack. Removal of condition 2 (occupancy) from planning permission 7/1985/5303, dwelling and garage.
 - 7/2022/5220 2 Spa Cottages, Witherslack. Proposed loft conversion/extension and other alterations.
8. **Bus shelter repairs** - to receive an update.
9. **Parish notice boards and benches** - to receive an update.
10. **Woodland leases** - to receive an update.
11. **Land Registration in Millside** - to consider the attached document.
12. **Financial matters:**
 - a. *To pay the following accounts:*

Zurich Municipal		Annual premium to be advised
CALC	£195.41	Annual subscription
K M Price	£128.12	Quarterly expenses to 31st March, including use of home off and travel.
 - b. To note the Interim Accounts for 2021-22 (to be circulated)
 - c. To authorise the Chairman and Clerk to sign the Exemption Certificate (to be circulated).
 - d. To authorise the Chairman and Clerk to sign the Accounting Statements (to be circulated)
 - e. To authorise the Chairman and Clerk to sign the Annual Governance Statement (to be circulated).
 - f. To consider an application for funding from the Queen's Platinum Jubilee organising group (attached).

13. **B4RN** - Councillor Geldard will update the Council on progress. .

14. **A590 road improvements** - to receive an update (if available).

15. **Date of next meeting** - to consider the date of the next meeting.