

WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL
E-mail: parishclerkwitherslack@gmail.com

Dear Councillors,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held at Witherslack Parish Hall, immediately following the Annual Parish Meeting (**which commences at 7pm**) on Tuesday 28th May 2024 for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

Kevin M Price

Clerk to Witherslack, Meathop and Ulpha Parish Council
20th May 2024

ANNUAL ASSEMBLY OF THE PARISH MEETING – AGENDA

Liz Berners-Lee will speak on her work with Carer Support South Lakes

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 4th May 2023 (circulated) as a true record.
3. Chairman's Report (attached)
4. Any other business and any public participation.

ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2024-25
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2024-25
3. **Apologies** - to receive apologies for absence.

4. **Declarations of interest** - to receive Declarations of Interest from Councillors.
5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 28th March 2024 as a true record.
6. **Westmorland and Furness Councillor** - to receive a brief update from the Westmorland and Furness Councillor (if present).
7. **Planning matters** – *there are none at present.*
8. **Woodland Leases** – to receive an update (if available) from Councillor Walford.
9. **Bins at the Bus stop** – to receive a brief update.
10. **Witherslack 20mph initiative** – to received an update from Councillor Coatesworth.
11. **Maintenance work at Beck Head** – to consider any necessary work (deferred from the last meeting)
12. **Parish Land** – to receive updates (if available)

13. Financial matters:

a. *To pay the following accounts:*

Graham Dobson	£87.50	Strimming
Zurich Municipal	£257.60	Annual premium
CALC	£234.23	Annual subscription
K M Price	£170.61	Quarterly expenses to 31st March, including use of home off and travel.

- b. To note the Interim Accounts for 2023-24 (to be circulated)
- c. To authorise the Chairman and Clerk to sign the Exemption Certificate (to be circulated).
- d. To authorise the Chairman and Clerk to sign the Accounting Statements (to be circulated)
- e. To authorise the Chairman and Clerk to sign the Annual Governance Statement (to be circulated).

14. **A590 road improvements** - to receive an update (if available).

15. **Date of next meeting** - to consider the date of the next meeting (usually this will be in August)