

**WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL**

E-mail: parishclerkwitherslack@gmail.com

Dear Councillor

You are summoned to attend a meeting of Witherslack, Meathop and Ulpha Parish Council to be held in Witherslack Parish Hall on Wednesday 29<sup>th</sup> June 2016 at 7.30pm, for the purpose of transacting the business outlined in the agenda below.

This is a public meeting and all are welcome to attend.

Yours faithfully

*Kevin M Price*

Locum Clerk to Witherslack, Meathop and Ulpha Parish Council  
20th June 2016.

**AGENDA**

1. **Council Vacancy** - to declare a Casual Vacancy due to the resignation of Councillor Jane Leeson. The Clerk will explain the procedure to be followed.
2. **Apologies** - to receive apologies for absence
3. **Declarations of interest** - to receive Declarations of Interest from Councillors.
4. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on Tuesday 17<sup>th</sup> May 2016 as a true record
5. **Public participation** - to receive reports from:
  - District Councillor
  - County Councillor
  - Police
6. **Councillor matters** - an opportunity for councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*
7. **Planning matters:**
  - a. To consider the following applications:
    - 7/2016/5256 Land adjacent to Strickland Hill, Witherslack. Erection of an agricultural worker's dwelling. (Outline application 7/2015/5451).
    - 7/2016/5267 Winnow Barn, Meathop. Open glazed roof verandah.
    - 7/2016/5300 5 Town End Farm, Witherslack. Replacement conservatory.

7/2016/5309 Birks Farm, Cottage, Witherslack. Extension to dwelling and change of use of agricultural land to domestic parking area.

7/2016/5360 The Old Gas Works, Meathop. Confirmation of compliance with conditions nos. 1 and 2 of planning approval ref. 7/2013/5492 relating to contamination and Construction Method Statement.

*b. To receive the following decisions, notified to the Council by the Planning Authority:*

7/2016/5195 Landour, Witherslack. Proposed alterations to consist of raising the roof by approx 1.5m to increase headroom of the first floor and re-planning of internal rooms. Granted.

7/2016/5264 and 5265 Witherslack Hall Farm, Church Road. Proposed use of section of Grade II Listed Barn as bunk house accommodation in association with Witherslack Hall Equestrian Centre. Associated internal alterations. Granted.

8. **Pinfold Quarry** - to receive an update (if available) on any planning permission required and to consider any action required on the other plots of parish land.
9. **Play area** - update on proposals for a Play Area (minute 31.16 refers)
10. **Land Trust** – to receive an update (if available)
11. **Cattle grids** – to receive a report from Councillors Duffin and Pickup on their recent meeting with CCC and Highways England on the state of cattle grids in the parish and who will be responsible for their future maintenance.
12. **Parish Handyman** - to discuss the possible replacement of the Parish Handyman (Terms of Reference attached)
13. **Financial matters**
  - a. To approve any accounts for payment (at present there are none):
  - b. To receive the provisional accounts for 2015-16 and to authorise the Chairman to sign Parts 1 and 2 of the Annual Return.10.2
14. **Correspondence** - all forwarded by email
15. **Date of next meeting** - provisionally Monday 5<sup>th</sup> September 2016.