

**WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL**

E-mail: parishclerkwitherslack@gmail.com

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Witherslack, Meathop and Ulpha Parish Council to be held in Witherslack Village Hall immediately following the Annual Assembly of the Parish Meeting which will be held at 7pm on Tuesday 17th May 2016, for the purpose of transacting the business outlined in the agenda below.

This is a public meeting and all are welcome to attend.

Yours faithfully

*Kevin M Price*

Locum Clerk to Witherslack, Meathop and Ulpha Parish Council  
10th May 2016.

**ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA**

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 4th May 2015 as a true record.
3. Chairman's Report
4. Public Participation – issues raised by the community.

**PARISH COUNCIL MEETING AGENDA**

1. **Election of Chairman** - to elect a Chairman for 2016-17
2. **Council Vacancy** - to consider expressions of interest to fill the vacancy in the Meathop & Ulpha Ward of the parish, there having been insufficient nominations received in the recent Elections.
3. **Appointment of Vice-Chairman** - to appoint a Vice-Chairman for 2016-17
4. **Apologies** - to receive apologies for absence
5. **Declarations of interest** - to receive Declarations of Interest from Councillors.
6. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on Monday 15<sup>th</sup> March 2016 as a true record
7. **Public participation** - to receive reports from:
  - District Councillor

- County Councillor
  - Police
8. **Councillor matters** - an opportunity for councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*
9. **Planning matters:**
- a. *To consider the following applications:*
- 7/2016/5264 and 5265 Witherslack Hall Farm, Church Road. Proposed use of section of Grade II Listed Barn as bunk house accommodation in association with Witherslack Hall Equestrian Centre. Associated internal alterations.
- 7/2016/5195 Landour, Witherslack. Proposed alterations to consist of raising the roof by approx 1.5m to increase headroom of the first floor and re-planning of internal rooms
- b. *To receive the following decisions, notified to the Council by the Planning Authority:*
- 7/2016/5087 4 Church Road, Witherslack. Two storey extension and front porch. Granted.
10. **Pinfold Quarry** - to receive an update (if available) on any planning permission required.
11. **Play area** - update on proposals for a Play Area (minute 31.16 refers) (Emails from Christopher Pearsall and Linda Walker circulated to Councillors)
12. **Land Trust** - to consider the request from Nick Stanley to you asking if the parish council wanted to be part of the land trust with regard to local housing need
13. **Parish Handyman** - to discuss the possible replacement of the Parish Handyman.
14. **Financial matters**
- a. To approve the following accounts for payment:
- |                          |        |                      |
|--------------------------|--------|----------------------|
| Witherslack Village Hall | £62.50 | Hire of hall 2015-16 |
|--------------------------|--------|----------------------|
- b. To receive the provisional accounts for 2015-16 and to authorise the Chairman to sign Parts 1 and 2 of the Annual Return.10.2
15. **Correspondence** - all forwarded by email
16. **Date of next meeting** - provisionally Monday 4th July 2016.