[](http://witherslack.org/) Witherslack, Meathop and Ulpha Parish Council

**Minutes Meeting Monday 1st July 2013**

**Present:** D Ingram (Chairman), E Atkinson, B Duffin, M Walford, B Wilson, S Pender (Clerk), Cllr J Holmes, Cllr J Bland

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| **Minute** | **Note** | **Action** |
| 67/13 | Co-option of new Parish CouncillorResolved that Professor Brian Wilson be appointed to Witherslack, Meathop and Ulpha Parish Council | * Declaration of Interest Form returned to SLDC SP |
| 68/13 | Apologies: Christine Carter (Vice Chairman) and Mark Coates **Resolved** That apologies be noted and the reasons approved |  |
| 69/13 | Minutes:  **Resolved** To authorise the Chairman to sign the minutes of the last meeting |  |
| 70/13 | Declarations of interest  None |  |
| 71/13 | Public Matters  No public attendees |  |
| 72/13 | County Council Matters  **Resolved** To accept the update from Cllr Jim Bland | * Letter of thanks to Keith Masser, Cumbria CC Highways SP * Speak to Frank Warwick re cycle and pedestrian sensor on Underpass Ulpha side JB * Issue of cycle race and Underpass, to raise with Wheelbase JB * Potholes on Witherslack roads, Church Road,Halecat, Halecat Cottage, Stickland Hill, Meathop to Sunnyside JB |
| 73/13 | District Council Matters  **Resolved** To accept the update from Cllr John Holmes | * Consider gritting contract in preparation of 14/15 budget SP |
| 74/13 | Police Matters  No police matters |  |
| 75/13 | Planning Matters  None for approval | * To place Planning Applications in Community Shop once Cllrs notified SP |
| 76/13 | Registration of Parish Land  **Resolved:**  A letter dated 6th June from Hart Jackson Solicitors was noted and it was agreed to sign the Land Transfer document. | * TP1 signed by Cllrs Duffin and Walford to be returned to Hart Jackson SP * That Council consider the preparation of a management plan for Parish land at the next meeting MW/SP |
| 77/13 | Highways and Footpaths  **Resolved:** That the Parish Council would like to support appropriate warning signage for the Riding Stables  **Resolved:**  That the Parish Council will install a “No Tipping” sign at the Quarry Access Entrance  **Resolved** That the Woodland Trust be invited to support the development of a management plan for Parish Land | * Issue to be raised with Highways JB, JH and SP * Sign made and costs to be refunded MW * MW to work with Woodland Trust |
| 78/13 | Parish Newsletter  **Resolved** That the next issue will be published in early September | * Articles to include Underpass, community website calendar requests and new Cllr Brian Wilson EA |
| 79/13 | Community Website  **Resolved** That progress was being made regarding the website | * Update Website as discussed SP |
| 80/13 | Community Grant Scheme  To be discussed at the next meeting |  |
| 81/13 | Review of Standing Orders  Not required until 2016 |  |
| 82/13 | Review of Contracts  **Resolved** That the Parish Clerk be tasked to review the Handyman contract with the current contractor | * SP to contact contractor and review duties including Bowness Beck and Bus Shelters and confirm payment arrangement |
| 83/13 | Parish Plan  **Resolved** That it is still a valid Plan for the Parish and comments regarding any changes required should be sought from the community | * SP to place on website, inviting comments |
| 84/13 | Witherslack Parish Church  Resolved: That the Parish Council will assist with the need for disposal of topsoil to enable the graveyard to be extended | * Confirm support to Rev M Woodcock MW |
| 85/13 | Camping on Parish Land  **Resolved** That a letter be sent from the Parish Council asking that Parish Land should not be used for camping in the future | * SP to send letter |
| 86/13 | Payment of Accounts Resolved That the following payments be authorised:Zurich Municipal Insurance £13.80 VATS Pender Parish Clerk Petty Cash and Expenses S Pender –Standing Order for Salary  CALC Local Gov Finance Course £29.50 | * That bank statements be changed to monthly to allow bank reconciliation for each meeting SP and half year review prepared for next meeting |
| 87/13 | Matters of information and agenda items for the next meeting  **Resolved** That the following items be included; Litter on Meathop road and grants  Note apologies from Brian Wilson | * SP to include |

#### The date of next meeting is Monday 2nd September.