

**WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL**

E-mail: parishclerkwitherslack@gmail.com

Dear Councillor,

You are summoned to attend a meeting of Witherslack, Meathop and Ulpha Parish Council to be held by ZOOM on Wednesday 1st July 2020 at **7pm** for the purpose of transacting the business outlined in the agenda below.

Participants will need to download Zoom and request to join the meeting prior to it starting. Once the app has been downloaded, they will be prompted for the meeting ID. This is 87405175675. They will then be asked for a password, this is 0Trm09 (zeros not capital O).

Please contact us if you require help with these instructions.

As at all Council meetings, members of the public are welcome to access the meeting, but on this occasion there will be no public participation.

Yours faithfully

*Kevin M Price*

Clerk to Witherslack, Meathop and Ulpha Parish Council  
25th June 2020.

**AGENDA**

1. **Apologies** - to receive apologies for absence.
2. **Declarations of interest** - to receive Declarations of Interest from Councillors.
3. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 6th January 2020 as a true record.
4. **Casual Vacancy** - to consider any expressions of interest received to fill the vacancy in the Witherslack Ward of the parish.
5. **Finance:**
  - a. To note the Interim Accounts for 2019-20 (attached)
  - b. To note the Internal Auditor's Report for 2019-20 (attached)
  - c. To authorise the Chairman and Clerk to sign the Declaration of Exemption (attached)
  - d. To authorise the Chairman and Clerk to sign the Annual Governance Statement (attached)
  - e. To authorise the Chairman and Clerk to sign the Accounting Statements (attached)
  - f. To note the Cash and Budget statements to 30th June 2020 (attached)

*g. To approve payments of the following accounts:*

Witherslack Community Shop		
	£500.00	Annual grant
K M Price	TBA	Quarterly expenses to 30th June, including use of home office and travel.
HMRC	£170.80	PAYE
Witherslack Parish Hall		
	£42.00	Hire of hall

- h. To consider the new tax-free 'use of home office' allowance - for many years it has been £4 per week; from 1st April 2020 it has been increased to £6 per week.
6. **Clerk's Report** - to receive any matters to be brought to the Council's attention via the Clerk (if any).
  7. **County and District Councillors** - to receive brief comments from County and District Councillors (if present)
  8. **Proposed removal of telephone kiosks** - to receive an update from the Clerk.
  9. **Parish defibrillator** - to receive an update (Councillor Johnson)
  10. **Accessibility Regulations** - to receive an update from the Clerk.
  11. **Speed limits in the village** - to receive an update (Councillor Johnson)
  12. **Date of the next meeting** - to consider setting a date for the next meeting.