

WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL
E-mail: parishclerkwitherslack@gmail.com

Dear Councillor,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held by ZOOM, immediately following the Annual Parish Meeting (**which commences at 7pm**) for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

Kevin M Price

Clerk to Witherslack, Meathop and Ulpha Parish Council
3rd May 2021.

Kevin Price is inviting you to a scheduled Zoom meeting.

Topic: Witherslack Meathop & Ulpha Parish Council
Time: May 10, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89698051331?pwd=eIBYQ0hOK1gzZFdIMHpBVHhpZndidz09>

Meeting ID: 896 9805 1331

Passcode: 185001

ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 5th May 2019 (circulated) as a true record.
3. Chairman's Report (attached)
4. Any other business and any public participation.

ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2021-22
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2021-22
3. **Apologies** - to receive apologies for absence.
4. **Declarations of interest** - to receive Declarations of Interest from Councillors.
5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 11th January 2021 as a true record.
6. **Casual Vacancies** - to consider any expressions of interest in the Council vacancy.
7. **County and District Councillors** - to receive brief updates from County and District Councillors.
8. **Planning matters:**
 - a. *To note the following decision, notified to the Council by the Planning Authority:*

7/2020.5811 The Old Vicarage, Witherslack. Single storey extension. Granted.
 - b. *The Council recommended approval of the following application, via the Clerk's delegated authority:*

7/2021/5007 Palace House Witherslack. Convert redundant workshop to dwelling.
9. **Bus shelter repairs** - to receive an update (if available)
10. **Parish notice boards and benches** - to receive an update.

11. **Phone box at Mill Side** - to consider the future of this phone box.
12. **Woodland leases** - to discuss renewal dates etc.
13. **Parish Land** - Councillor Walford
14. **Greening Campaign** - to receive an update (if available)
15. **Financial matters:**
 - a. To note the cash and budget statements (attached) and to approve retrospectively any payments since the last meeting. approve any accounts for payment, including £500 for Witherslack Community Shop.
 - b. To note the Interim Accounts for 2020-21 (attached)
 - c. To authorise the Chairman and Clerk to sign the Exemption Certificate (attached)..
 - d. To authorise the Chairman and Clerk to sign the Accounting Statements (attached)
 - e. To authorise the Chairman and Clerk to sign the Annual Governance Statement (attached).
16. **B4RN** - Councillor Geldard will update the Council on progress. .
17. **A590 road improvements** - to receive an update (if available).
18. **Date of next meeting** - to consider the date of the next meeting.