

**WITHERSLACK MEATHOP AND ULPHA PARISH COUNCIL**  
E-mail: parishclerkwitherslack@gmail.com

Dear Councillor,

You are summoned to attend the Annual Meeting of Witherslack, Meathop and Ulpha Parish Council to be held in the **Dean Barwick Hall, Witherslack**, on Wednesday 15th May 2018, immediately following the Annual Parish Meeting **(which commences at 7pm)** for the purpose of transacting the business outlined in the agenda below.

The meeting is held in public and all are welcome to attend.

Yours faithfully

*Kevin M Price*

Clerk to Witherslack, Meathop and Ulpha Parish Council  
9th May 2019. .

**ANNUAL ASSEMBLY OF THE PARISH MEETING - AGENDA**

1. Apologies - to receive apologies for absence
2. Minutes - to authorise the Chairman to sign the minutes of the Assembly Meeting held on 3rd May 2018 as a true record.
3. Chairman's Report
4. Jonathan Reade of Highways England will be in attendance to publicise the A590 Meathop to Brettagh Holt drop in.
4. Any other business and any public participation.

## ANNUAL PARISH COUNCIL MEETING - AGENDA

1. **Election of Chairman** - to elect a Chairman for 2019-2020
2. **Appointment of Vice-Chairman** - to appoint a Vice-chairman for 2019-2020
3. **Apologies** - to receive apologies for absence.
4. **Declarations of interest** - to receive Declarations of Interest from Councillors.
5. **Minutes** - to authorise the Chairman to sign the minutes of the Council meeting held on 11th March 2019 as a true record.
6. **Casual Vacancies** - to consider any expressions of interest in the two Council vacancies.
7. **Police Report** - to receive a report from the Community Police Officer.
8. **County and District Councillors** - to receive brief updates from County and District Councillors.
9. **Community Governance Review** - to consider responding to this consultation.
10. **Planning matters:**
  - a. *To note the following decisions, notified to the Council by the Planning Authority:*  
  
7/2019/5160 Birks Farm, Witherslack. Agricultural worker dwelling. Granted.  
7/2019/5195 Bowes Lodge, Witherslack. Proposed all-weather riding arena. Granted.
  - b. *To consider the following application:*  
  
7/2019/5279 3 Blea Crag, Witherslack. proposed side conservatory.
11. **Proposals for a Play Area** - to receive an update (if available).
12. **Film Festival 2020** - to receive an update (if available)
13. **Strategic Long Term Plan for the parish** - to receive an update from Councillor Wilson.
14. **Bus shelter repairs** - to consider necessary repairs to the bus shelters and to agree action.
15. **Parish Handyman** - to consider the future of this post.

## 16. Financial matters

a. *To approve any accounts for payment, including:*

|                                 |         |   |
|---------------------------------|---------|---|
| Witherslack Community Shop      | £500.00 | Grant from Precept  |
| Zurich Municipal                | £       | Insurance premium   |
| Treble 3 Design Ltd             | £42.00  | Website training  |
| Witherslack Parish Hall         | £62.00  | Hire of Hall  |
| Society of Local Council Clerks | £20.93  | Annual subscription (7% of £299.00)   |
| CALC                            | £170.97 | Annual subscriptions  |
| K M Price                       | £113.56 | Quarterly expenses to 31st March,<br>including use of home office and travel. |

- b. To note the provisional accounts for 2018-19 (to be circulated)
- c. To authorise the Chairman and Clerk to sign: the Certificate of Exemption.
- d. To authorise the Chairman and Clerk to sign the Annual Governance Statement.
- e. To authorise the Chairman and Clerk to sign the Accounting Statements..
- f. To consider a quotation from Solway Direct for a bench (attached)

17. **Correspondence** - the Clerk will bring any relevant correspondence to the Council's attention.

18. **Date of next meeting** - Monday 22nd July 2019 at 7.30pm at Witherslack Parish Hall.